**WEEKLY REPORT and MEETING AGENDA**

Report #: 6 Project Name: Gordo Bot - Team 6

Date: 04/10/2022 Prepared by: Thomas “Jake” Rod

**Agenda for the meeting**

1. small change in design
2. Why the change was made
3. What it means for our progress
4. What it means for our final product
5. Questions, comments, concerns

**Overall accomplishments since last meeting**

1. Implementing design components

**Tasks completed by each team member since last meeting**

| Task description | Assigned to | Completed? |
| --- | --- | --- |
| API work | Zach | in progress |
| building design | Cody | in progress |
| Implement UI | Nick/Raney | in progess |
| Pi coding | Reid/Cody | in progress |
| Managing database | Jake | in progress |

**Plans for next period**

1. Continue constructing prototype
2. continue software implementation

**Task assignment per team member (to be completed before the next meeting)**

| Task description | Assigned to |
| --- | --- |
| Load db with some test recipes | Jake |
| API work | Zach |
| building design | Cody (+) |
| Pi coding | Reid/Cody |
| Implement UI | Nick/Raney |

? - tentative

+ - additionals may participate

**Project management status**

| name | **role** |
| --- | --- |
| Zach | **PM - API** |
| Jake | **Communicator - Network** |
| Reid | **pi-man - sbc** |
| Cody | **Scribe - sensors** |
| Raney | **software engineer - gui** |
| Nick | **software engineer - gui** |

**Minutes from previous meeting**

Team Meeting #5 on 4/04

-showed progress of hardware video

-Keep in mind that final demo is last week of April

-best make haste

-lot of integration to do